

**Department of Mental Health and Addiction Services  
Southwest Connecticut Mental Health System  
JOB OPPORTUNITY  
Greater Bridgeport Community Mental Health Center  
Dietician Hospital Services Division SW79130**

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To: Public**

**Location: Greater Bridgeport Community Mental Health Center, 1635 Central Avenue, Bridgeport, CT**

**Program/Unit: Hospital Services Division**

**Salary: \$44,359.00 - \$60,188.00**

**Shift/Schedule/Hours: 1st 8:30 am - 4:00 pm, four days per week, rotating weekends, 28 hours /week**

**Posting Date: August 21, 2015**

**Closing Date: September 1, 2015**

**Duties included but not limited to:** Performs nutrition assessment, diagnosis, intervention, monitoring and evaluation; evaluates nutritional, psychological and cultural needs of clients and plans dietary care accordingly; reviews medical history for conditions impacting dietary needs; develops and implements individualized nutritional care plans for assigned caseload; monitors and documents client diet and weight changes; plans regular, therapeutic and special diet menus for clients; orders and checks food items and kitchen supplies; supervises food preparation in residences and dietary department; consults on care and maintenance of kitchen supplies and dietary equipment; monitors food processes and sanitation procedures and recommends alterations as appropriate; provides nutrition and/or food service consultation and education to clients, staff and family members; records pertinent nutrition information in medical records; maintains diet manuals; ensures nutritional services comply with relevant federal and state standards; oversees service of meals in dining rooms, cafeterias, cottages or other units; trains food service and direct care staff in the purchase, preparation and service of food according to dietetic principles and within a predetermined food budget; maintains records and prepares reports; performs related duties as required.

**MINIMUM QUALIFICATIONS REQUIRED**

**KNOWLEDGE, SKILL AND ABILITY:**

**Knowledge of relevant state and federal laws and regulations; knowledge of food values and dietetic principles; knowledge of human physiology; knowledge of principles and practices of food production and services; knowledge of Joint Commission regulations and standards; interpersonal skills; oral and written communication skills; ability to independently plan and coordinate the delivery of nutritional services; ability to utilize computer software.**

**EXPERIENCE AND TRAINING:**

**General Experience:**

**Registration as a Registered Dietitian (RC) through the Commission on Dietetic Registration and certification as a Dietitian issued by the Connecticut State Department of Public Health in accordance with Connecticut General Statutes Section 20-206n and 20-206r.**

**SPECIAL REQUIREMENTS:**

- 1.Incumbents in this class must possess and retain registration as a Registered Dietitian (RD) through the Commission on Dietetic Registration.**
- 2.Incumbents in this class must possess and retain certification as a Dietitian issued by the Connecticut State Department of Public Health in accordance with Connecticut General Statutes Section 20-206n and 20-206r.**
- 3.Incumbents in this class may be required to possess and retain a valid Motor Vehicle Operator's license.**
- 4.Incumbents in this class may be required to travel**

**Note: Non-Examined** refers to Section 5-219 of the Connecticut General Statutes which permits appointment of candidates to competitive positions without formal examination when a professional license, professional degree, accreditation or certificate is a mandatory requirement for appointment to a class.

**Note:** Applicants will be selected in accordance with reemployment, SEBAC, transfer, promotion, collective bargaining unit contract language, merit employment lists and DMHAS affirmative action goals. Therefore, State employees will generally be considered before applicants from outside State service.

**Application Instructions:** Interested and qualified candidates who meet the above requirements must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

[PLEASE SEND APPLICATIONS TO:](#)  
[Southwest Connecticut Mental Health System](#)  
[Human Resources, 1635 Central Avenue, Bridgeport CT 06610](#)  
[Fax: \(203\) 551-7674](#)  
[Email: SWCMHS.recruit@ct.gov](#)

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.